



123 Street Name.
 City, State Zip
 Phone: 925.555.1234
 yourname@yourmail.com

Bill To:

attn: !%%InvoiceCompanyName%%!
 !%%InvoiceBillingAddress%%!
 !%%InvoiceCity%%!, !%%InvoiceState%%! !%%InvoiceZipCode%%!
 !%%InvoiceE-mail%%!

INVOICE

INVOICE # !%%InvoiceNo%%!
DATE: !%%InvoiceDate%%!

!%%START_InvoiceProjects%%!

Project Name: !%%InvoiceProjectName%%!

Materials Quantity	Description	Unit Price	Tax	Total
!%%START_InvoiceMaterials%%!				
!%%InvoiceMaterialPartNo%%!	!%%InvoiceMaterialDescription%%!	!%%InvoiceMaterialCost%%!	!%%InvoiceMaterialTax%%!	!%%InvoiceMaterialAfterTax%%!
!%%END_InvoiceMaterials%%!				
Materials; Total				!%%InvoiceMaterialsTotal%%!

Labor Hrs	Description	Price / hr
!%%START_InvoiceWork%%!		
!%%InvoiceWorkHours%%!	!%%InvoiceWorkDescription%%!	!%%InvoiceWorkRate%%!
!%%END_InvoiceWork%%!		
Labor; Total		!%%InvoiceWorkTotalRate%%!

Materials; Total	!%%InvoiceMaterialsTotal%%!
Labor; Total	!%%InvoiceWorkTotalRate%%!
Project Total	!%%InvoiceProjectTotal%%!

!%%END_InvoiceProjects%%!

Notes: !%%InvoiceNotes%%!
Ship To: !%%ShippingAddress%%!

Previous Retainer Balance	!%%InvoicePreviousRetainerBalance%%!
Total New Work	!%%InvoiceRetainerTotalBalance%%!
Previous Balance	!%%InvoicePreviousBalance%%!
Last Payment	!%%InvoiceLastPayment%%!
CURRENT BALANCE	!%%InvoiceCurrentBalance%%!

Make checks payable to: **Your Company Name**
 If you have any questions or concerns with this invoice or the work done, **PLEASE CONTACT:**
Your Name; 925.555.1234. Your Address
Thank you for your business!!